Legal Notices

This Documentation, which includes embedded help systems and electronically distributed materials (hereinafter referred to as the Documentation), is for your informational purposes only and is subject to change or withdrawal by Quest Software, Inc and/or its affiliates at any time. This Documentation is proprietary information of Quest Software, Inc and/or its affiliates and may not be copied, transferred, reproduced, disclosed, modified or duplicated, in whole or in part, without the prior written consent of Quest Software, Inc and/or its affiliates.

If you are a licensed user of the software product(s) addressed in the Documentation, you may print or otherwise make available a reasonable number of copies of the Documentation for internal use by you and your employees in connection with that software, provided that all Quest Software, Inc and/or its affiliates copyright notices and legends are affixed to each reproduced copy.

The right to print or otherwise make available copies of the Documentation is limited to the period during which the applicable license for such software remains in full force and effect. Should the license terminate for any reason, it is your responsibility to certify in writing to Quest Software, Inc and/or its affiliates that all copies and partial copies of the Documentation have been returned to Quest Software, Inc and/or its affiliates or destroyed.

TO THE EXTENT PERMITTED BY APPLICABLE LAW, QUEST SOFTWARE, INC. PROVIDES THIS DOCUMENTATION AS IS WITHOUT WARRANTY OF ANY KIND, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT. IN NO EVENT WILL QUEST SOFTWARE, INC. BE LIABLE TO YOU OR ANY THIRD PARTY FOR ANY LOSS OR DAMAGE, DIRECT OR INDIRECT, FROM THE USE OF THIS DOCUMENTATION, INCLUDING WITHOUT LIMITATION, LOST PROFITS, LOST INVESTMENT, BUSINESS INTERRUPTION, GOODWILL, OR LOST DATA, EVEN IF QUEST SOFTWARE, INC. IS EXPRESSLY ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

The use of any software product referenced in the Documentation is governed by the applicable license agreement and such license agreement is not modified in any way by the terms of this notice.
Contact erwin

Understanding your Support
Review support maintenance programs and offerings.

Registering for Support
Access the erwin support site and click Sign in to register for product support.

Accessing Technical Support
For your convenience, erwin provides easy access to "One Stop" support for erwin Data Intelligence (erwin DI), and includes the following:

- Online and telephone contact information for technical assistance and customer services
- Information about user communities and forums
- Product and documentation downloads
- erwin Support policies and guidelines
- Other helpful resources appropriate for your product

For information about other erwin products, visit http://erwin.com/.

Provide Feedback
If you have comments or questions, or feedback about erwin product documentation, you can send a message to distechpubs@erwin.com.

erwin Data Modeler News and Events
Visit www.erwin.com to get up-to-date news, announcements, and events. View video demos and read up on customer success stories and articles by industry experts.
Enterprise Tags Manager

This section walks you through enterprise tags management.

Enterprise tag is a single, non-hierarchical term that is used across all business assets, technical assets, and mapping assets to classify and organize them into categories.

For further information on accessing and using Enterprise Tags, refer to the Using Enterprise Tags topic.
Using Enterprise Tags

To access Enterprise Tags, go to Application Menu > Miscellaneous > Enterprise Tags. The Tags Listing page appears.

<table>
<thead>
<tr>
<th>UI Section</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Tag Creation</td>
<td>Use this section to create enterprise tags.</td>
</tr>
<tr>
<td>2-Tag Listing</td>
<td>Use this section to view a list of enterprise tags and manage them. You can also, use the following options to work on enterprise tags:</td>
</tr>
<tr>
<td></td>
<td>▪ Publish status</td>
</tr>
<tr>
<td></td>
<td>▪ Scope</td>
</tr>
<tr>
<td></td>
<td>▪ Mind map</td>
</tr>
</tbody>
</table>

For more information on creating enterprise tags, refer to the Creating Enterprise Tags topic.
Creating Enterprise Tags

You can create enterprise tags for default and custom business assets, DM NSM file, mapping assets, and technical assets.

To create enterprise tags, follow these steps:

1. Go to Application Menu > Miscellaneous > Enterprise Tags. The Tags Listing page appears.

2. Click .

   The New Tag Form page appears.

3. Select or enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.
Creating Enterprise Tags

<table>
<thead>
<tr>
<th><strong>Field Name</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Specifies the unique name of the tag. For example, Data Governance.</td>
</tr>
<tr>
<td>Description</td>
<td>Specifies the description of the tag. For example: This tag can be used to tag a business term.</td>
</tr>
<tr>
<td>Publish</td>
<td>Specifies whether the tag is published for use. Switch <strong>Publish to ON</strong> to publish the tag.</td>
</tr>
</tbody>
</table>
| Scope          | Specifies the assets to which the tag can be applied. Valid values are:  
  ▪ All  
  ▪ Business Terms  
  ▪ Business Policies  
  ▪ Business Rules  
  ▪ System  
  ▪ Environment  
  ▪ Table  
  ▪ Column  
  ▪ Project  
  ▪ Subject  
  ▪ Mapping |

4. Click **Save**.

The tag is added to the Tags Listing.

The enterprise tags you create are available to others in your organization when they access assets.

Once an enterprise tag is created, you can **assign** it to any asset.

You can manage an enterprise tag using the options available under the Options column. **Managing Enterprise Tags** involves:
Creating Enterprise Tags

- Viewing mind maps
- Editing enterprise tags
- Deleting enterprise tags
- Viewing history
Managing Enterprise Tags

Managing enterprise tags involves:

- Viewing mind maps
- Editing enterprise tags
- Deleting enterprise tags
- Viewing history

To manage enterprise tags, use the following options available on the Tags Listing page, under the Options column:

**View Mind Map ( 롤 )**

Use this option to view an enterprise tag's mind map. A mind map displays the pictorial representation of the enterprise tag, its associations, relationships, and more in a logical and conceptual view.

Use the following options to work on the mind map:

**Reload Diagram ( 롤 )**

Use this option to reload the mind map.

**Expand Diagram ( 롤 )**
Managing Enterprise Tags

Use this option to expand the mind map to view the associated assets.

Reset Diagram to Original View (×)

Use this option to collapse the expanded nodes and restore the mind map to its original form.

Export (▲)

Use this option to export the mind map. Hover over Export and use the following options:
- **Mind Map - Excel Report**: Use this option to download the mind map in the XLSX format. Ensure that you expand the mind map before downloading the report.
- **Mind Map - Image**: Use this option to download the mind map as an image, in .jpg format. Ensure that you expand the mind map before downloading the mind map image.
- **Sensitivity Details - Excel Report**: Use this option to download the sensitivity report of all associated assets in the XLSX format. This report includes sensitive data indicator (SDI), SDI classification, and SDI description of the associated assets.

For more information on mind maps, refer to the Viewing Mind Maps topic.

Edit (✎)

Use this option to enrich an enterprise tag by defining description, scope, and so on.

Delete (🗑)

Use this option to delete an enterprise tag that is no longer required.

View History (🕒)

Use this option to view all the actions performed on an enterprise tag since it was created.
Tagging Business Assets

You can assign one or multiple enterprise tags to a business asset.

To tag a business term, follow these steps:

1. Go to Application Menu > Data Literacy > Business Glossary Manager > Explore.
   
   In the Business Asset list, select Business Terms. The workspace switches to the business terms view.

2. On the Compact View tab, select a business term and click ☮️, or click ✹ > ☮️.
   
   The View Business Term opens in edit mode. Also, on the Grid View tab under the Options column, click ☮️.

3. Under the Miscellaneous section, type an enterprise tag. You can select an enterprise tag from the suggestions that appear.
You can create an enterprise tag by typing an enterprise tag name in the Tags box and then pressing Enter.

Similarly, you can tag business policies and business rules.